



Cafe Assistant

Responsible to Cafe Manager

Responsible for none

Key objectives

To deliver great customer service to visitors in the Limeburners Café and temporary catering outlets on site

Job objectives and responsibilities:

- Assisting in a front and/or back of house role as required
- Drink preparation and coffee making
- Working as part of a team
- Ensuring high standard of customer service at all times
- Maintaining all food safety requirements
- Ensure stock is replenished in a timely manner
- Ensuring the café is prepared for visitors prior to opening and left clean and tidy at the end of the day
- Operation of the EPOS till and credit card facilities

Personal Skills:

- Friendly, hard-working and reliable
- Self-motivated and positive attitude, with good communication skills
- A strong customer-focused approach and confident when dealing with the public
- Ability to work under pressure and multi task
- Be able to work without supervision
- Good timekeeping and personal presentation

- Ability to implement food hygiene requirements to ensure safe working practices

Qualifications and Experience

- Experience of working in a front of house role desirable but not essential
- Experience of working in a fast-paced environment
- Customer service experience

August 2025